



PURCHASE ORDERS

If there are any discrepancies on this Purchase Order please notify the Habilitation Center, Inc., immediately. Any custom specifications/requirements, revision status, design, verification, process requirements, inspection instructions, test specimen, test requirements or use of statistical techniques for product acceptance will be listed in the description section of the purchase order. If the supplier has knowledge of non-conforming products(s), the supplier must contact the Habilitation Center, Inc., in order to potentially get approval for shipment of the nonconforming product. The supplier must immediately notify the Habilitation Center, Inc., if there have been any changes in the product and/or manufacturing process. The Habilitation Center, Inc., must approve the changes prior to shipment. When requested, the supplier must grant access to the Habilitation Center, Inc., our customer, and regulatory authorities to all supplier facilities and all applicable records involved in executing the purchase order. The supplier must also flow down all applicable requirements and key characteristics to sub-tier suppliers using their own purchasing documentation. Records must be retained for a minimum of five years unless otherwise agreed upon.